

AGENCY STRATEGIC PLAN

FOR THE FISCAL YEARS

2005-2009



**DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING & ADULT SERVICES**

FUNCTIONAL AREA: HEALTH & HUMAN SERVICES

AGENCY STRATEGIC PLAN APPROVAL FORM

FOR THE FISCAL YEARS

2005-2009

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STRATEGIC PLAN

Agency Name	DHS Division of Aging and Adult Services
Agency Mission Statement: To promote the health, safety, and independence of older Arkansans and adults with physical disabilities.	

AGENCY GOAL 1:

To provide administrative support services for aging Arkansans and adults with physical disabilities.

AGENCY GOAL 2:

To enhance the quality of life for aging Arkansans and adults with physical disabilities.

STRATEGIC PLAN

Agency Name		DHS Division of Aging and Adult Services
Program		Administration
Program Authorization		Federal Older Americans Act; ACA 25-10-102; DAAS and associated Division's promulgated policies, Title XIX of Social Security Act, 1965; ACA 5-28-101 et. seq.
Program Definition: Program Funds-Center Code: <u>0710P18</u>		The management and operation of programs that enable adults to live as independent members of their communities as long as possible.
AGENCY GOAL(S) #	1	
Anticipated Funding Sources for the Program		General Revenue, Special Revenue, Federal Revenue, and Private Foundation Funds

GOAL 1:

To provide administrative support services for aging Arkansans and adults with physical disabilities.

OBJECTIVE 1: (Sub-Fund Center Codes to be assigned by DFA – Accounting)

To ensure that the human and financial resources of the Division of Aging and Adult Services are managed and used efficiently and effectively.

STRATEGY 1:

To manage, operate, and monitor funding programs, contracts, and grants that support the delivery of services to the elderly and adults with physical disabilities.

OBJECTIVE 2:

Improve the investigation and follow-up services for reports of abuse, neglect, and exploitation of adults.

STRATEGY 1:

The Division of Aging and Adult Services shall perform administrative responsibilities to effectively respond to referrals of abuse, neglect, and/or exploitation of impaired adults.

STRATEGIC PLAN

Agency Name	DHS Division of Aging and Adult Services
Program	Administration

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION (Indicate the Goal and Objective to which applicable)	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Salaries of administrative staff will be maintained at 7% of agency's total budget. <i>Goal 1, Objective 1</i>	AASIS Position Control Report ZPAOSR0001	Maintain 7%	Maintain 7%	Maintain 7%	Maintain 7%	Maintain 7%
DAAS will work to maintain the number of in-home and community services provided to this population of Arkansans. (The number of senior Arkansans and adults with physical disabilities receiving community-based services has decreased in recent years.) <i>Goal , Objective 1</i>	NAPIS Medicaid Waiver 372 Report	Maintain	Maintain	Maintain	Maintain	Maintain
Percent of Medicaid clients involved in consumer-directed programs compared to total Medicaid clients served will increase. <i>Goal 1, Objective 1</i>	Decision Support System (DSS)	Increase	Increase	Increase	Increase	Increase
Older Arkansans and those with physical disabilities will have a choice of when and where they receive long-term care services. <i>Goal 1, Objective 1</i>	Waiver Participant Caps	95%	95%	95%	95%	95%
Abuse investigations will be completed within required time schedules. <i>Goal 1, Objective 2</i>	Adult Protective Services Database	95%	95%	95%	95%	95%

STRATEGIC PLAN

Agency Name	DHS Division of Aging and Adult Services
Program	Administration

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION (Indicate the Goal and Objective to which applicable)	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Central Registry will be maintained and will respond to requests for information as required by statute. <i>Goal 1, Objective 2</i>	Adult Protective Services Database	95%	95%	95%	95%	95%
Increase reporting of abuse, neglect, and exploitation of impaired individuals or those in imminent danger will be increased. <i>Goal 1, Objective 2</i>	Adult Protective Services Database	5%	5%	5%	5%	5%
Number of prior year audit findings repeated in subsequent audit. <i>Goal 1, Objective 2</i>	Audit Report	None	None	None	None	None

STRATEGIC PLAN

Agency Name		DHS Division of Aging and Adult Services
Program		Assistance for the Aging
Program Authorization		Federal Older Americans Act; ACA 25-10-102; DAAS and associated Division’s promulgated policies, Title XIX of Social Security Act, 1965; ACA 5-28-101 et. seq.
Program Definition Program Funds-Center Code: <u>0710P19</u>		Provide grants for the management and operation of programs that enable adults to live as independent members of their communities as long as possible.
AGENCY GOAL(S) #	2	
Anticipated Funding Sources for the Program		General Revenue, Special Revenue, Federal Revenues, and Private Foundation Funds

GOAL 1:

To enhance the quality of life for aging Arkansans and adults with physical disabilities.

OBJECTIVE 1: (Sub-Fund Center Codes to be assigned by DFA – Accounting)

Improve the quality of life and independent living for aging Arkansans through a network of Area Agencies on Aging, community providers, and senior citizen centers.

STRATEGY 1:

Supply equitable distribution of grants to the Area Agencies on Aging that provide various services to aging Arkansans.

OBJECTIVE 2:

Enhance meals for elderly and disabled Arkansans.

STRATEGY 1:

Provide meal services to senior citizens to enhance their nutritional and economic conditions.

STRATEGIC PLAN

Agency Name	DHS Division of Aging and Adult Services
Program	Assistance for the Aging

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION (Indicate the Goal and Objective to which applicable)	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Using the most current census data available, DAAS will monitor an area's poverty level, its number of seniors over 60, and the local minority population. (Funds are distributed using the formula established in the State Plan for Aging Services.) <i>Goal 1, Objective 1</i>	U.S. Census Reports	Maintain 100% Accuracy	Maintain 100% Accuracy	Maintain 100% Accuracy	Maintain 100% Accuracy	Maintain 100% Accuracy
Grants will be paid based on specific services delivered as outlined in the grant agreement. <i>Goal 1, Objective 1</i>	AASIS	100%	100%	100%	100%	100%
Continued Federal approval of programs. <i>Goal 1, Objective 1</i>	Federal Grant Award	Maintain	Maintain	Maintain	Maintain	Maintain
Number of prior year audit findings repeated in subsequent audit. <i>Goal 1, Objective 1</i>	Audit Report	None	None	None	None	None
Grants will be paid based on specific services delivered as outlined in the grant agreement. <i>Goal 1, Objective 2</i>	AASIS	100%	100%	100%	100%	100%
Continued Federal approval of programs. <i>Goal 1, Objective 2</i>	Federal Grant Award	Maintain	Maintain	Maintain	Maintain	Maintain

STRATEGIC PLAN

Agency Name	DHS Division of Aging and Adult Services
Program	Assistance for the Aging

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION (Indicate the Goal and Objective to which applicable)	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Each meal served to senior citizens will contain a minimum of 33 ⅓% of the recommended dietary allowances to the maximum extent practicable. Meals may be adjusted to meet any special dietary needs. <i>Goal 1, Objective 2</i>	Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences	Maintain RDA in 100% of Meals Served	Maintain RDA in 100% of Meals Served	Maintain RDA in 100% of Meals Served	Maintain RDA in 100% of Meals Served	Maintain RDA in 100% of Meals Served
Review and monitor each area agency on aging three year plan with annual budget and financial audits. <i>Goal 1, Objective 2</i>	DAAS Reports AAA Area Plans	100%	100%	100%	100%	100%